

**Input paper for the following Committee(s):**

(Select as appropriate)

☐ ARM

☐ ENG

☐ PAP

☐ ENAV

☒ VTS

**Purpose of paper:**
☒ Input

☐ Information

**Agenda item <sup>2</sup>**

10.1

**Technical domain/ Task number <sup>2</sup>**

Task 3.8.7b – Review of C0103-4 (VTS OJT Instructor Model Course)

**Author(s)/Submitter(s)**

Jillian Carson-Jackson, Chair, WG3

## REPORT OF THE INTERSESSIONAL TASK GROUP ACTIVITY ON THE REVIEW OF MODEL COURSE C0103-4 (VTS ON-THE-JOB INSTRUCTOR)

### 1. SUMMARY

The IALA VTS Committee has been tasked with a full review of all IALA VTS training related documentation. This involves the detailed review of each of the IALA VTS Model Courses, starting with V-103/1 – VTS Operator Training. Since VTS51 significant progress was made on the task during intersessional work, with the review of V-103/1 (C0103-1) and V-103/3 (C0103-3) completed at VTS53.

In the course of the work IALA has revised the numbering reference for the VTS Model Courses from V-103/# to C0103-#. In the 2023-2027 workplan the task item has been updated to reflect the revised model course numbering. Task 3.8.7a – Review of C0103-2 (VTS Supervisor Training) was completed at VTS54.

#### 1.1. PURPOSE OF THE DOCUMENT

To brief the participants of VTS55 on the progress that was made on the review of IALA Model Course C0103-4, VTS On-The-Job Instructor Training (VTS OJTI).

#### 1.2. RELATED DOCUMENTS

VTS54-working paper Proposed content for revision of Model Course C0103-4.

### 2. DISCUSSION

The Task Group met a number of times between VTS54 and VTS55. The ITG progressed the review of C0103-4 for final discussion at VTS55.

As a guiding principle, the following points were noted for the review:

- The existing model course has been subject to many years of development,
- The revised format for the VTS Model Courses (as per C0103-1 and C0103-3, approved at VTS 53)

<sup>1</sup> Input document number, to be assigned by the Committee Secretary

<sup>2</sup> Leave open if uncertain

- Continuity of training, with links between C0103-1, C0103-3 and C0103-2 and the role of the VTS OJT Instructor (C0103-4)
- Continuity with revised R0103 and related Guidelines

The content has been developed in line with the work of VTS53 and VTS54. Expected work at VTS55 will be to agree the content, with the proposed revised module structure and order, and confirm the proposed hours / range of hours for each element.

Committee members are requested to review the revised model course, confirm that the model course addresses the requirements of the VTS Provider, and provide input to VTS55 for review by WG3. It is anticipated that, depending on the input received, this model course may be finalised at VTS55.

### **3. ACTION REQUESTED OF THE COMMITTEE**

The Committee is requested to:

- 1 note the draft revision of IALA Model Course C0103-4.
- 2 provide input on the revised model course for consideration by WG3 at VTS55.
- 3 note the potential completion of the review of Model Course C0103-4 at VTS55.

### **4. ATTACHMENTS**

- VTS55-10.1.3 Revised version C0103-4 (format as per the module structure agreed at VTS54)
- Revised version C0103-4 (revised module structure – note, this will be a late input paper)